

PARENT/STUDENT GUIDE

TO EXTENDED LEARNING



FORT GIBSON MIDDLE SCHOOL

VIRTUAL

CARRIE WILLIS, PRINCIPAL

| FORTGIBSONTIGERS.ORG

| SCOTT FARMER, SUPERINTENDENT

SPRING 2020

FORT GIBSON PUBLIC SCHOOLS



OVERVIEW & PURPOSE

- The purpose of this guide is to provide answers and expectations during our time of virtual learning.
- Our hope is to maintain academic rigor while providing a sense of stability for our students and their families.

EXPECTATIONS

- MS students will be required to complete all assignments given by their teachers.
- Students should expect to spend approximately 3 hours per day completing schoolwork. Some students may need additional time.
- Weekly check-in through a question in Google Classroom in each core class, similar to the virtual day check-in process students have used throughout the year.
- Core courses (English, Math, Science, and Social Studies) will be giving assignments weekly. Assignments should be submitted digitally by the following Monday.
- Elective courses
 - Students will be given the option to:
 - A) receive their current grade in the class
 - B) be given the opportunity to complete virtual coursework in order to improve their grade
 - Teachers of elective courses will be contacting each student's PARENT/GUARDIAN, present these options, and document their preference.
- Advisory teachers will be posting a short SEL (social emotional learning) lesson each Monday. This lesson will be optional for students.

HOW STUDENTS WILL RECEIVE WORK

- MS students will receive their assignments virtually through Google Classroom. A week's worth of daily assignments will be posted in Google Classroom by 8AM each Monday with the expectation each week's work is due by the following Monday at 8AM.
- Paper packets may be mailed upon request. If your student needs a paper packet please contact their Advocacy teacher or call the MS office Monday - Friday between 8AM and 1PM.



FTGMS - VIRTUAL - PARENT/STUDENT GUIDE

HOW TO COMMUNICATE WITH MY CHILD'S TEACHER(S)

- Teachers will have daily office hours to assist your child and help students with any problems that might arise. Office hours will be held in a virtual platform designated by subject area:
 - Math 9AM - 11AM
 - Language Arts 10AM - 12PM
 - Science 11AM - 1PM
 - Social Studies 12PM - 2PM
- Each core subject area teacher will attempt to make contact with your child at least once per week.
- Advisory teachers will also be attempting to make contact with your child at least once per week to check on your child.
- Communication may include but is not limited to: Google Classroom, email, and phone calls.

HOW TO RETURN WORK

- All work done virtually will be submitted online. The expectation is for each week's work to be submitted by the following Monday at 8AM.

WILL WORK BE GRADED

- Yes, academic expectation and integrity remain in force. Two grades per week can be expected per core class.
- There will be no trimester tests.

LIBRARY RESOURCES

- Our Middle School library webpage has information on how to access the digital resources within our school library and digital book titles from our local libraries. Email Mrs. Moydell if you have any questions at k_moydell@fortgibson.org. Click for the MS library -> <https://bit.ly/2U00Y4J>

MEAL OPTIONS

- Meals will be served Monday - Friday at First Baptist Church and at our Main Cafeteria on campus for any student or child ages 18 and under, free of charge. We will be providing breakfast and lunch each day. If you prefer to pick up your meals on Monday for the entire week, you will be allowed to do so. We will also be running routes on Monday evenings to accommodate our rural students. Locations and times of rural routes will be published once the need is established. The locations and times will be published on our website and sent out via social media and our school notification system. Special arrangements for meals may also be made to accommodate extenuating circumstances by calling (918) 478-2474 M-F 8:00AM to 1:00PM



HOW DO I GET PERSONAL BELONGINGS FROM THE SCHOOL

- Advisory teachers will be contacting parents to confirm that students have electronic devices, internet availability, and any other materials deemed essential to learning.
- Based on the information given to advisory teachers, we will make individual accommodations to meet the needs of each student.
- If your child has an immediate need for items in the building please contact the MS office to make arrangements during the new abbreviated office hours beginning Monday, April 6. The new office hours will be Monday - Friday from 8AM - 1PM. Pickups will be scheduled in 10 minute increments. Please know that we will be following CDC guidelines through this process. No loitering will be allowed. Students must get their equipment and immediately leave campus.
- We will create a plan to allow students to pick-up non-essential personal items at a later date. Notification of that plan will be sent out through the school's messaging system and through students Advisory classes.

EVENTS

AWARDS ASSEMBLIES - We will not be rescheduling any of our awards assemblies at this time.

CHEERLEADING TRYOUTS - We are currently working with our cheerleading sponsor to develop a virtual cheerleading tryout process. We will be communicating these details once the procedures have been finalized.

YEARBOOKS

- If you have purchased a yearbook, we will send out a notification once they have arrived and are available for pickup.
- If you have not purchased a yearbook, we will send out a notification when extra yearbooks will be available for purchase. Any extra yearbooks will be sold on a first come, first serve basis.

SPECIAL EDUCATION

- If your child participates in the Special Education program their Special Education teacher will contact you to make arrangements for support and services.

QUESTIONS/CONCERNS

- If you have any questions or concerns please call the Middle School office at (918) 478-2471 Monday - Friday from 8AM - 1PM.
- You may also email:
Carrie Jo Willis, MS Principal at c_willis@fortgibsonigers.org or
Todd Friend, MS Assistant Principal at t_friend@fortgibsonigers.org